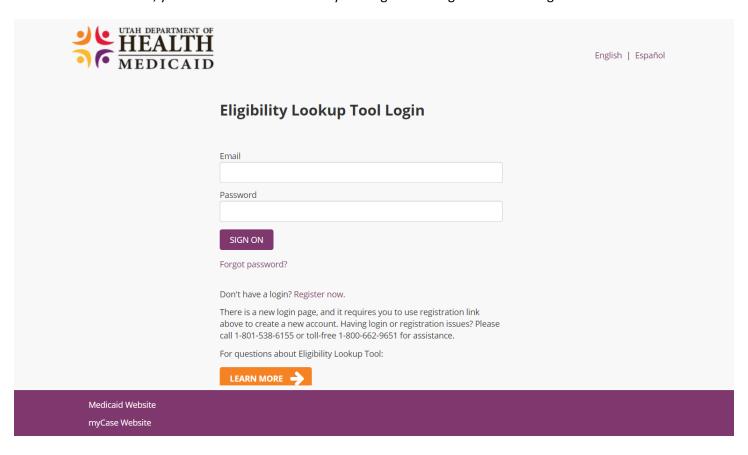
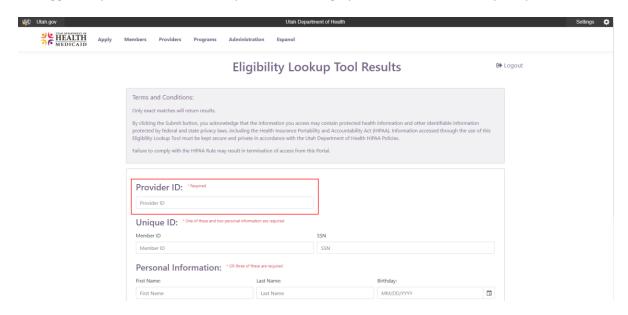
Please note that any HIPAA protected information has been obscured.

Begin by going to <a href="https://elt.medicaid.utah.gov">https://elt.medicaid.utah.gov</a> and logging in with your Department of Health (DOH) user ID. If you do not have a DOH user ID, you will need to create one by clicking on the Register now link right below the SIGN ON button.

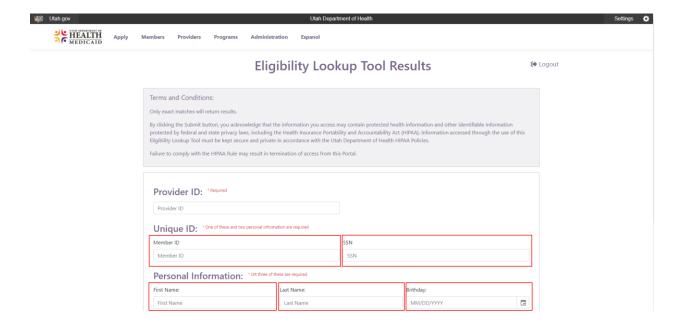


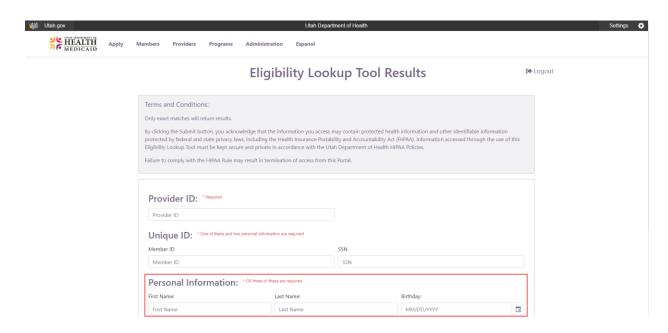
Once you are logged in, you will need to enter your 10 or 12-digit provider ID. This is always required for a search.



You will need to enter one of the following combinations:

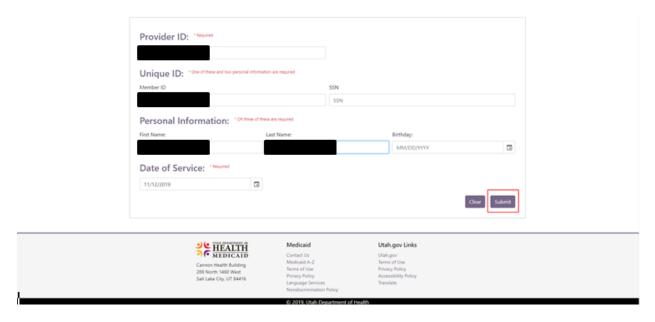
- 1 unique ID and 2 personal information, OR
- 3 personal information





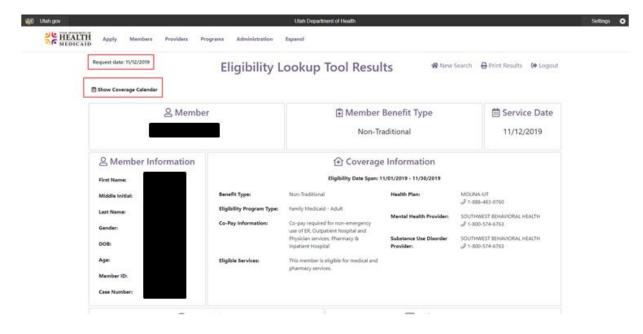


The submit button will remain disabled until all the required fields are completed correctly.

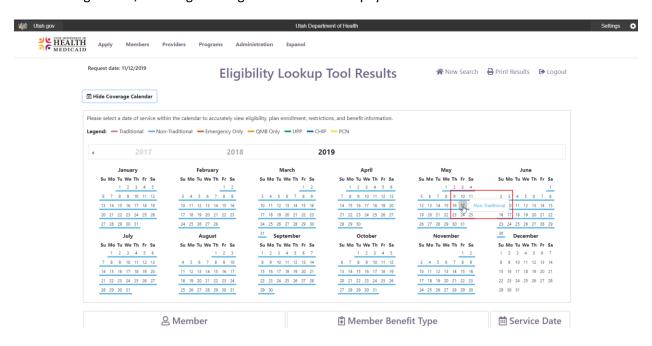


On the results screen, the request date will be shown for documentation purposes. This date will print with the results when you click the Print Results button.

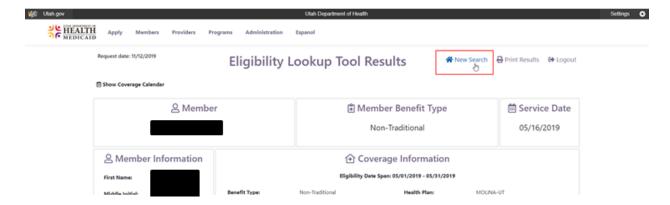
If you click the Show Coverage Calendar, you can go back and forth between service dates without having to perform an entirely new search.



Click on a date to see updated coverage. The legend at the top of the calendar will tell you the coverage type for a particular date of service (as will the popup when you hover over the date). It is important that you click on a date within the calendar to see the coverage details for each date of service in question to identify changes in eligibility, enrollment in managed care, or changes in eligible services and copay.



To perform a search on another member, click on New Search. This will take you to the main screen and will retain your Provider ID.



If your search doesn't succeed, you will be taken to an error screen where it will give you an error message which explains why your search didn't succeed. It will also give you a summary of the search criteria you entered. If you click on re-try search, you will be taken back to the main screen to correct your information. You will not need to re-type all of the fields.

