



How to Avoid Provider Enrollment Closures

Due to updates to the PRISM provider enrollment system coming on June 29, 2020, there will be an increase in the number of letters generated from the PRISM System. Several letters are related to processes that could close your enrollment. To avoid provider enrollment closures, please pay close attention to all the notices from Utah Medicaid.

The chart below lists the different types of letters you may receive, what they are, and what actions you will need to take if you receive them.

Revalidation		
Type of Letter	What is this letter?	What do I need to do?
Provider Revalidation 90 Day Letter	This is your first notice to revalidate. This letter tells you that your revalidation is due within 90 days.	Revalidate your enrollment within 90 days.
Provider Revalidation 30 Day Letter	This is your second notice to revalidate. This letter tells you that your revalidation has not been completed and is now due within 30 days. Your enrollment will be terminated in 30 days if you do not complete your revalidation.	Revalidate your enrollment within 30 days.
Provider Revalidation Termination Letter	This letter tells you that your enrollment has terminated.	Contact Provider Enrollment to begin the re-enrollment process.
Provider Revalidation Intermediate Cycle Letter	This letter instructs you to complete your revalidation. You have received this letter because you have contacted us to re-enroll after you were terminated.	Go into PRISM and complete your revalidation.

Licensing

Type of Letter	What is this letter?	What do I need to do?
License/Certification Terminated in 45 Days Letter	This letter informs you that your license/certification will expire in 45 days. Your Medicaid provider enrollment will end in 45 days if you do not provide an updated license and submit a modification in PRISM.	Upload the updated license and submit a modification in PRISM.
License Termination Letter	This letter informs you that your professional license has expired and your provider enrollment has ended.	Contact Provider Enrollment to begin the re-enrollment process.
Suspend Letter	This letter lets you know that your Medicaid provider enrollment status ends due to discrepancies between the license and/or specialty information you entered in PRISM and the license/specialty information that PRISM receives from the weekly DOPL interface.	<p>Make sure you keep up to date your information in PRISM to reflect any new medical specialty and/or license you have attained.</p> <p>If your provider enrollment ended, please contact Provider Enrollment to begin the re-enrollment process.</p>